

Sponsoring a JAGA Scholar applicant may be the most important action you will take as a JAGA Director. Sponsorship begins long before you receive a request from a hopeful scholar.

- One of the primary goals of the JAGA Charitable Trust is to include as many JAGA member organizations in the scholarship program as possible. A JAGA member organization may submit **one** applicant each year for scholarship consideration.
- The JAGA director must represent the same JAGA member organization as the student who is applying for the scholarship.
- One of the matrix's scoring criteria is based on the organization you represent, and its support of JAGA. Your organization's support of JAGA may be shown in several ways. First by volunteering to work in JAGA tournaments. Secondly, get involved with JAGA by joining one of the JAGA's committees. Finally, to maximize your applicant's chance of receiving a scholarship, you and the JAGA member organization you represent can assist the scholarship program by raising funds for the JAGA Charitable Trust's scholarship program.
- Now you have laid the ground work for when you are requested by a student, parents, grandparents, or an interested friend to sponsor a young person for a JAGA Scholarship..

The following guidelines will be helpful in successfully sponsoring a scholarship applicant:

**Action Date – January/February 15th:** Remember the parents, grandparents, employees or whoever else are not requesting a scholarship. It is the student or Assistant Golf Professional who are applying for the scholarship and you need to know the applicant. Meet with the applicant at a location where you can explain the submission process, time schedule, answer any questions and get to know the applicant's goals and dreams. Critically, you need to assure yourself that the applicant meets the qualification criteria. The meeting is critical and may assist you in your decision to sponsor the applicant or not sponsor the applicant.

**Action Date – January/February 15th:** Provide the applicant with the application forms. The applicant must complete and print his or her Free Application for Federal Student Aid (FAFSA) online and, after filing, they will receive the Expected Family Contribution (EFC) form which must be submitted with the application package. A director may submit a scholar's application any time after Feb.15th

**Action Date – March 1st:** By this date you should have reviewed the application, if the package is complete and meets the requirements sign the forms designated for JAGA Directors. As the sponsoring JAGA Director you need to write a letter of recommendation. The application is then ready to be sent to the Scholarship Chairman at the address on the application forms.

If the application is missing some information, review the missing information with the applicant. Set a date with the applicant to review their updated application package. When it then meets the requirements, sign the application forms and prepare a letter of recommendation.

Make sure that the scholar sends you a copy of the application package and the completed package is received by the JAGA Scholarship Chairman by March 31<sup>st</sup>. **All applications must be received, by the Scholarship Chairman, no later than March 31<sup>st</sup>.**

Any questions about the process, please contact Joseph Grippi at 904-608-3734 or [jtgrippi@gmail.com](mailto:jtgrippi@gmail.com)

A completed Scholarship Application Package consists of:

- Application for JAGA Charitable Trust Scholarship
- Signed copy of Requirements for Scholarship Grants
- Family Background form
- Signed Release of Information Authorization
- High School Transcripts (up to application date)
- High School Diploma (when available)
- Letter of Acceptance from the applicable university
- Letter of Recommendation from the applicable JAGA Director
- Letter requesting a JAGA Scholarship prepared by the applicant
- Expected Family Contribution (EFC) obtained after completion of the Free Application for Federal Student Aid (FAFSA)

Students applying for a scholarship to a vocational school must also include in their application package, the following:

- Proof of vocational school's accreditation.
- Area of study
- Programs or semesters needed to graduate.
- Cost per program or semester.

**Action Date – April:** During the first week in April the Scholarship Chairman will contact all qualified applicants to schedule an interview with the Trustees of the JAGA Charitable Trustee. The interviews last approximately 15 minutes. The Scholarship Chairman will send an acceptance email to those students who have been awarded a JAGA Scholarship with copies of the acceptance letter being sent to the appropriate JAGA directors.

Those applicants who are not awarded a scholarship will receive a letter, with a copy to the Director, from the Chairman of the Scholarship Committee notifying the student of our decision.